

*Twinsburg Township Board of Trustees – Regular Meeting*

*Wednesday, August 12,*

*2020*

Chair DeFabio called the meeting to order at 6:30 PM and noted that the meeting was being video recorded, and that a copy of the recording will be available for public inspection at the Township offices. *Because Township Hall remains closed to the public due to COVID-19, public attendance at the meeting cannot be permitted. The meeting will, however, be live streamed on the Township website, and the public is encouraged to access the meeting on the Township website's Live Stream web page, [www.twinsburgtwp.com/livestreamingvideopage.aspx](http://www.twinsburgtwp.com/livestreamingvideopage.aspx), and to provide comments as outlined below. All documents are on file and available for public inspection.*

Fiscal Officer Tania Johnson called the roll. Present were Chair Jamey DeFabio, Vice Chair Tom Schmidt, and Trustee Jim Balogh. Township Manager Rob Kagler was also present.

***Executive Session.*** None.

***Work Session.***

*Mr. DeFabio convened the work session at 6:31 PM, with all members present.*

**Reports.**

Mr. Kagler said he has not received a specific report from the Sheriff's Office for the month.

Mr. Kagler reported that the BZA met last night to consider a request for a variance for property on McCausland Drive in Bradford Oaks where the variance was granted. The Zoning Commission met immediately afterwards, for the sole purpose of an informal request from the majority property owner in the Interchange Mixed Use District on Hadden Road. The presentation included language for a possible text amendment for the IMU District to add Warehouse Use as a permitted use. They also submitted a conceptual development plan for the property, located in both the City of Twinsburg and Twinsburg Township. No action was taken, and he does expect the property owner to submit a formal application.

Mr. Kagler reminded residents that branch chipping continues per schedule. The most recent pick-up started this week on August 10<sup>th</sup>. Everything must be out by the Monday at 7:30 AM of the pick-up date, and the next and last round of branch pick-up will be Monday, September 14, 2020. Guidelines for the program are on the Township website.

The road program has had concrete work completed, and asphalt work is under way, including road resurfacing on several roads including Woodland Glade Drive, Anthony Lane, and several roads in the Twinsburg Heights Allotment and Bradford Oaks. Mr. Kagler described the road resurfacing schedule and said that letters have been sent to property owners on the affected streets. The rejuvenation program will also take place on newly constructed roads, to help lubricate the roads to extend the life of the roads. Letters were mailed to all residents where rejuvenation will occur. Discussions on the road program continued.

Mr. Kagler said Heights Phases 14 and 15 on Rugby and Buchtel Streets, has had a work stoppage, due largely to an error by Dominion East Ohio on a gas line relocation that was not done correctly. Our contractor had to leave the site while Dominion redesigned and then relocated the line. The contractor is expected to return next week. Mr. Kagler apologized to residents for any inconvenience and reminded residents to contact Township Hall with any questions or concerns.

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The State's Capital budget was initially held up and just approved in late June. We learned that the funding was going to be released for projects including Heights Phases 16 and 17, which have been approved. The grant funds are there, and we will need to look at local funds once we see how this year plays out. In addition, we received an announcement that we received \$400,000.00 towards the Kensington/Ridgetop Phase 2 project. Mr. Kagler further described the Kensington/Ridgetop project and affected areas and said that the roads are about 15 years old and have had pre-mature failing of the roads. The total cost for the phase 2 projects in the subdivisions is just over \$700,000.00.

Lastly, Mr. Kagler said Heights Phases 18, 19, and 20 have been designed and are almost completed. The application process is delayed due to funding, and he has been told there may be a later application process. We are ready to apply when the government announces availability.

Mr. Kagler received information from the Akron Zoo, who would have attended the meeting tonight, and he was asked to read information on an Akron Zoo Update/Community Appreciation Days 2020. Mr. Schmidt noted that the Appreciation Days for Twinsburg Township residents to obtain tickets online August 14 – 28, 2020, and the tickets would then be good during a two-week period beginning on August 29, 2020.

Fiscal Officer Johnson noted that the auditor has requested another extension for the 2019 audit through August 30, 2020. They are still in the process of reviewing the records. Ms. Johnson brought up the Instant Connect notification system and the road work recently done on Case Street. She stated that the system is in place to notify residents of these projects. Discussions on notifications and using Instant Connect continued. She said that she is interested to know how many people have signed up for the notification, and maybe it is time to get the system out there again.

Fiscal Officer Johnson had a resident ask about the plans to open Township Hall to the public and noted that the City of Twinsburg is open. Lastly, Ms. Johnson has the July financial reports, and there is a motion for approval. The Board received the bank reconciliation, the payment listing totaling \$695,806.22, the fund status and appropriation status reports, and the Credit Card Transaction detail report.

**Trustee Reports.**

Tom Schmidt – talked about coyotes and an increase in sightings in the area of the Liberty Road/Cannon Road area. There is an increase in missing small animals, including cats, and for people to be more careful with the growing coyote population.

Jim Balogh – last week there was a fire hydrant that failed in the City, but it affected Township residents. He didn't know the details, but it is something else that can be added to the list of notification for utilities.

Jamey DeFabio – received messages as well from neighbors, as there was no water. The Water Department turned off the valve, and it shut off the water all the way down to Nature's Preserve on Ravenna Road. He thanked Todd Johnson for getting involved promptly and getting the water back on for Township residents.

Mr. Schmidt asked of construction on I-480 near Route 82 and what was happening. Mr. DeFabio said that it is the sound walls that are going up in the area. Discussions continued.

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**Discussion Items.**

Mr. Kagler updated the Board and said that they have previously authorized additional design work for the Township Hall improvements, regarding climate, security, and now COVID. They are working with the architect to have that work start soon. It will be below the level for competitive bidding. It is important for security and safety of the public and Township staff. The Board also authorized the purchase of the pick-up truck, and there is an amendment resolution for approval. We did confirm that both the truck and the lobby improvements would be eligible for COVID funds from both the State and our IPA. We will move forward with purchases and after appropriations and purchase orders, we can then reallocate the purchases. That will restore funds back to the General Fund. Discussions on COVID funding continued.

We are still functioning under the limits, for meeting purposes, of the under 10 person limitations. There are exceptions galore to the State guidelines, but no exceptions for public meetings. We are affected by the limitations and still under a State of Emergency for the State, and the separate issue of Township Hall being open to the public is what we are grappling with. He would like to have the lobby improvements and protocols in place. We would still encourage people, as we have in the past, to use the drop box out front, meet in the parking lot for deliveries, and utilize fax, email and regular mail. We know it is not the same, and many people prefer the personal contact. He would hope for better information in the next month. In many ways we are trying to be more responsive to residents. Mr. Kagler said that the suggestions regarding Instant Connect are great. He discussed the road program, and various suggestions from residents and staff of notifications. He would like to brainstorm with the staff to see what kinds of things we could notify residents about. Discussions continued.

**General Session.**

*Chair DeFabio convened into the General Session at 7:09 PM. Present were Chair Jamey DeFabio, Vice Chair Tom Schmidt, and Trustee Jim Balogh. Township Manager Rob Kagler was also present. Chair DeFabio then led all present in the pledge of allegiance.*

**Minutes.**

*Mr. DeFabio moved and Mr. Balogh seconded the motion to approve the minutes of the Wednesday, July 8, 2020 regular meeting. Upon roll call the motion passed unanimously.*

**Old Business.** *None.*

**Unfinished Business.** *None.*

**Resident Comments.** *Written comments will be considered at the meeting, provided that they are received not later than 4:00 PM on the date of the meeting. Written comments may be submitted via email to [info@twinsburgtwp.com](mailto:info@twinsburgtwp.com), fax to (330) 963-6816 or mail to 1790 Enterprise Parkway, Twinsburg, OH 44087.*

Mr. Kagler said that the preliminary agenda is posted on the website in advance, with dollar amounts listed as “TBD” until finalized. There have been no comments received.

**New Business.**

*Mr. DeFabio moved and Mr. Schmidt seconded the motion to approve Resolution #34-20 As Amended titled, “A Resolution to authorize the purchase of a 2020 Ford F350 4X4 through*

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*the Community University Education (“CUE”) Purchasing Association (\$6,597.00 additional).” Mr. Kagler said this will be fully covered by the Cares Act funding. Upon roll call the motion passed unanimously.*

*Mr. DeFabio moved and Mr. Balogh seconded the motion to approve Resolution #35-20 titled, “A Resolution to approve appropriations (reallocation) for the fiscal year ending December 31, 2020 (\$41,288.28 net decrease).” Mr. Kagler reviewed increases and decreases in the General Fund and the Corona Virus Relief Fund. He noted the reduced certificate due to expected reduction of JEDD revenues. Upon roll call the motion passed unanimously.*

*Mr. Schmidt moved and Mr. Balogh seconded the motion to approve Resolution #36-20 titled, “A Resolution to approve various Township obligations for the fiscal year ending December 31, 2020 (\$99,887.14).” Upon roll call the motion passed unanimously.*

*Mr. Balogh moved and Mr. Schmidt seconded the motion to approve Resolution #37-20 titled, “A Resolution to authorize various then and now commitments (\$1,889.84).” Upon roll call the motion passed unanimously.*

*Mr. DeFabio moved and Mr. Schmidt seconded the motion to approve Resolution #38-20 titled, “A Resolution to approve 2020 Special Assessments and place costs upon the tax duplicate of properties located in Twinsburg Township (\$0.00).” Mr. Kagler clarified this is the annual resolution for assessments on street lighting for Nature’s Preserve, Steffan Woods, Ridgetop Estates, and Blue Jaye Farm. Upon roll call the motion passed unanimously.*

*Mr. DeFabio moved and Mr. Schmidt seconded the motion to approve the July 2020 financial reports, and credit card transaction report. Upon roll call the motion passed unanimously.*

**Announcements.**

*Tuesday, September 1, 2020 – Regular Twinsburg Township Water District Board of Trustees Meeting at 6:00 PM*

*Tuesday, September 1, 2020 – Regular Joint Economic Development District Board of Directors Meeting at 7:00 PM at Village Hall.*

*Monday, September 7, 2020 – Labor Day – Township Offices Closed*

*Wednesday, September 09, 2020 – Board of Trustees Regular Meeting at 6:00 PM (Executive Session at 6:00 PM, followed by a Work Session at 6:30 PM, and a General Session at 7:00 PM).*

**Additional Items.** None.

**Additional Executive Session**

*Mr. DeFabio moved and Mr. Schmidt seconded the motion to convene into executive session to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest, per ORC §121.22(G)(2). Upon roll call the motion passed unanimously at 7:22 PM.*

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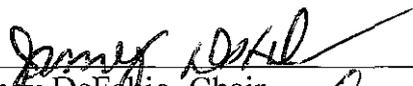
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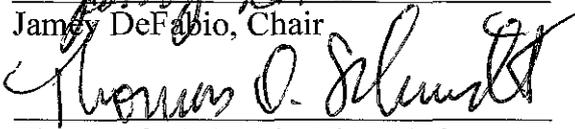
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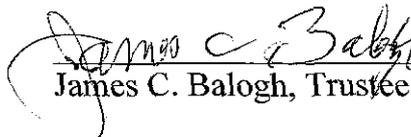
*Mr. DeFabio moved and Mr. Schmidt seconded the motion to recess the executive session, where no decisions were made and no action was taken. Upon roll call the motion to recess passed unanimously at 8:26 PM. Chair DeFabio noted that Fiscal Officer Johnson did not attend executive session.*

**Adjournment.** *Hearing no further business, Mr. DeFabio moved and Mr. Schmidt seconded the motion to adjourn the meeting at 8:27 PM. Upon a roll call the motion passed unanimously.*

BOARD OF TOWNSHIP TRUSTEES

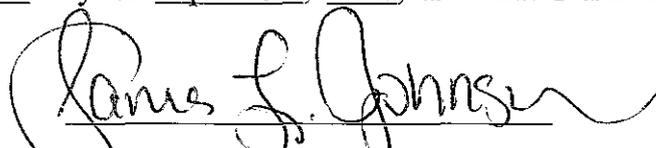
  
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Jamey DeFabio, Chair

  
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Thomas O. Schmidt, Vice Chair

  
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James C. Balogh, Trustee

CERTIFICATION

I, the undersigned, do hereby certify that the foregoing is a true and correct copy of the Minutes adopted by the Board of Trustees of the Township of Twinsburg, County of Summit, State of Ohio, at a meeting held on the 9<sup>th</sup> day of September, 2020, and that I am duly authorized to execute this certification.

  
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Tania L. Johnson, Fiscal Officer