

*Twinsburg Township Board of Trustees – Regular Meeting*

*Wednesday, July 8,*

*2020*

Chair DeFabio called the meeting to order at 6:30 PM and noted that the meeting was being video recorded, and that a copy of the recording will be available for public inspection at the Township offices. *Because Township Hall remains closed to the public due to COVID-19, public attendance at the meeting cannot be permitted. The meeting will, however, be live streamed on the Township website, and the public is encouraged to access the meeting on the Township website's Live Stream web page, [www.twinsburgtwp.com/livestreamingvideopage.aspx](http://www.twinsburgtwp.com/livestreamingvideopage.aspx), and to provide comments as outlined below. All documents are on file and available for public inspection.*

Fiscal Officer Tania Johnson called the roll. Present were Chair Jamey DeFabio, Vice Chair Tom Schmidt, and Trustee Jim Balogh. Township Manager Rob Kagler was also present.

***Executive Session.*** None.

***Work Session.***

*Mr. DeFabio convened the work session at 6:31 PM, with all members present.*

**Reports.**

Mr. Kagler said, on behalf of the Sheriff's Office that Lt. Sanchez advised that additional speed controls will be throughout the Township over the next several weeks. The Sheriff's Office have indicated that there have been no major complaints or issues over the last month and encouraged residents to contact the Sheriff's office if there are any concerns.

Mr. Kagler reported to the Board that the BZA had a special meeting in late June for a Ravenna Road variance for front yard setback and an increase in size of an accessory building. The request was approved. There is an application for the August BZA meeting, for a front yard variance on McCausland in Bradford Oaks. They have double frontage on Twinsburg Road. The Zoning Commission may meet in August, as the last several meetings have been cancelled. Due to limitations still being in place, a ten-person maximum, the Zoning Commission would prefer to work with a full board and have the public attend. Mr. Kagler further addressed the limitations still in place by the State.

Mr. Kagler reminded residents on issues that may be seen. He encouraged them to call Township Hall, included for missed trash pick-ups, a street light not working, or trees down. The best way for them to be addressed is if they call the Township.

Mr. Kagler updated the Board that the Policing contract and Fire/EMS contract expire at the end of the year. He has reached out to both entities regarding new contracts before the end of the year. He has also reached out to both entities to coordinate use of the CARES act funding from the State and Federal government. Mr. Kagler said when he meets with the City, he will address other issues brought up by residents, including signage at Hadden/Route 82, traffic and speed issues at different intersections on County Roads and City intersections, and cross walk requests on Liberty Road at Township subdivisions.

Mr. Kagler said Heights Phases 14 and 15 are underway on Rugby and Buchtel Streets. There have been some concerns raised by residents. All residents have received information on the project, as well as how to contact the Contractor and information on driveway access. Residents can also always contact Township Hall.

Mr. Kagler said that there have been comments the Township received regarding the ballfield on Harvard Road. He said that at the last meeting he reported generally regarding the

*Twinsburg Township Board of Trustees – Regular Meeting*

*Wednesday, July 8,*

*2020*

Twinsburg Baseball league's request to use the field and general questions that the Board had. There was an article in the Bulletin that generated calls, and he received a very comprehensive list of questions from residents in the Twinsburg Heights neighborhood. Based on that information received, he said he does not like the meeting format to not have the residents present, and he recommended that no action be taken on anything related to the ballfield until we can have residents present. There is no urgent need for the Board to act without the public present. In the meantime, he will look into all of the questions and concerns that were raised. The residents said they don't object to use of the ballfield, they just want to have an understanding of the impact on the neighborhood.

Fiscal Officer Johnson reported that the Board has received the June financial reports and there is a motion for approval. The Board received the bank reconciliation the payment listing totaling \$526,561.04, the fund status and appropriation status reports. Also included are the Credit Card Transaction Detail report for March, May and June. Lastly, Fiscal Officer Johnson said that the Auditors were here today for the 2019 audit.

**Trustee Reports.**

Jim Balogh – discussed the traffic management at Old Mill and Ravenna Road. There is a rise on Old Mill Road west bound that makes it difficult to see traffic coming from Ravenna Road. He talked about putting a no turn on red sign, or a mirror to see what is coming to the intersection. Discussions continued on the intersection.

Tom Schmidt – regarding the Heights Road Reconstruction, and the fact that our meetings have not been able to have residents attend, he reminded residents to call Township Hall with any issues or questions. The same with questions on the ballfield, he would not propose that any decisions be made until residents can be heard in a format better than what we are currently experiencing. He welcomes the chance to exchange dialogue. If there are any questions, please feel free to contact Township Hall.

Jamey DeFabio – thanked the Service Department and the rest of the Township employees during these difficult times. Everyone's routines have changed and the Service Department has done a fantastic job keeping up on their duties. The Square does look beautiful and is being used more. He reminded people that if they do want to use the square for an event, they need to contact Township Hall for an application and approval process.

**Discussion Items.**

Mr. Kagler updated the Board regarding COVID-19. There are continuing challenges with the ten-person limitations. We have figured out the live streaming, and have worked out the BZA meetings. We have also looking into several purchases for materials and equipment. We have on the agenda additional items including additional picnic tables and other items. We are the beneficiary of two buckets of funding, one from the CARES Act. They are grant funds and we may only use them for items that are not budgeted for at the beginning of the year and strictly related to COVID-19. There are deadlines later in the year for returning unused funds to the County and/or State. There is another resolution on the agenda tonight to accept money from the County for the payroll protection program, for payroll reimbursement for safety services. He is looking to work with the County and City to use these funds towards those payments. He is not optimistic that we can use very much at all, but everyone is working with the State and Federal Government for public safety expenses. Mr. Balogh asked for dollar amounts and Mr. Kagler said the first one was just under \$89,000.00 and the one for payroll is roughly the same amount. Discussions continued on the CARES act grant funding.

*Twinsburg Township Board of Trustees – Regular Meeting*

*Wednesday, July 8,*

*2020*

Mr. Kagler updated the Board regarding the Service Department fleet. We originally were going to sell a dump truck, buy a new dump truck, and then reduce the dump truck fleet from four to three. We could still sell a truck this year, then buy and sell a truck next year. The last auction in March 2020 was listed, but then suspended the sale due to COVID-19 and the inability to show the vehicle safely. Mr. Kagler said that he is looking to do a sale in late September before the next winter season, and arrange for visits to inspect, but no test drives. We had a pick-up truck that is used for the senior snow program, and is at the point of being replaced. The Board authorized that vehicle to go to auction as well, and we have not listed the vehicle. With everyone back on duty, we have been strict on one person per vehicle, and we have one less vehicle other than a big dump truck. His thought was to not trade in the current vehicle, keep it in fleet, and then purchase a new vehicle for the purpose of facilitating staff separation and one person per vehicle. Currently one person is forced to drive around in the gator other than using a big dump truck. Discussions on vehicle purchases continued.

The Board also looked to replace the Ventrac machine, used for sidewalk clearing and mowing services. It is due to be replaced, however the local vendor is no longer a dealer. The Service Department is looking for a new vendor, other than in North Canton.

Fiscal Officer Johnson asked if the expenditure of the vehicle purchase from the grant funding, if we received guidelines on what the money can be used for or any restrictions. Mr. Kagler said that there is a lot of conflicting guidance right now, even on public safety. The purchase on the agenda tonight would be out of the general fund and would remain there until he can guarantee that we can apply the grant funds. Discussions continued on related purchases of COVID-19 expenses. Mr. Kagler said that the bucket truck authorized last year will finally be delivered.

**General Session.**

*Chair DeFabio convened into the General Session at 7:08 PM. Present were Chair Jamey DeFabio, Vice Chair Tom Schmidt, and Trustee Jim Balogh. Township Manager Rob Kagler was also present. Chair DeFabio then led all present in the pledge of allegiance.*

**Minutes.**

*Mr. DeFabio moved and Mr. Schmidt seconded the motion to approve the minutes of the Wednesday, June 10, 2020 regular meeting. Upon roll call the motion passed unanimously.*

**Old Business.** *None.*

**Unfinished Business.** *None.*

**Resident Comments.** *Written comments will be considered at the meeting, provided that they are received not later than 4:00 PM on the date of the meeting. Written comments may be submitted via email to [info@twinsburgtwp.com](mailto:info@twinsburgtwp.com), fax to (330) 963-6816 or mail to 1790 Enterprise Parkway, Twinsburg, OH 44087.*

Mr. Kagler addressed comments received including a list of questions regarding documentation of concerns for use of the Township ballfield. Mr. Kagler read the comments into the record (attached). The Township also received an email from Ms D' Milburn who mentioned on behalf of MBK, Made by Kids, that a building on Harvard Road would be an additional asset to the community, and a place to accommodate a stream of programming for everyone. Discussions continued.

*Twinsburg Township Board of Trustees – Regular Meeting*

*Wednesday, July 8,*

*2020*

**New Business.**

*Mr. DeFabio moved and Mr. Balogh seconded the motion to approve Resolution #30-20 titled, “A Resolution approve the County of Summit COVID-19 Local Government Payroll Support Grant Program, and declaring an emergency.” Mr. Kagler said that this will allow the Township to receive additional funds, but that they can only apply to public safety payroll. Upon roll call the motion passed unanimously.*

*Mr. Schmidt moved and Mr. Balogh seconded the motion to approve Resolution #31-20 titled, “A Resolution to approve appropriations (supplementals) for the fiscal year ending December 31, 2020 (\$15,000.00 net increase).” Mr. Kagler reviewed the increases before the Board. He did ask that the Board amend the general fund appropriations to increase the advertising line item by \$2,000.00 and then decrease the contingency line item by the same amount. Upon roll call the motion passed unanimously.*

*Mr. DeFabio moved and Mr. Schmidt seconded the motion to approve Resolution #32-20 titled, “A Resolution to approve various Township obligations for the fiscal year ending December 31, 2020 (\$60,768.12 additional).” Upon roll call the motion passed unanimously.*

*Mr. Balogh moved and Mr. Schmidt seconded the motion to approve Resolution #33-20 titled, “A Resolution to authorize various then and now commitments (\$3,158.00).” Upon roll call the motion passed unanimously.*

*Mr. DeFabio moved and Mr. Schmidt seconded the motion to approve Resolution #34-20 titled, “A Resolution to authorize the purchase of a 2020 Ford F350 4X4 through the Community University Education (“CUE”) Purchasing Association (\$35,072.56).” Upon roll call the motion passed unanimously.*

*Mr. DeFabio moved and Mr. Schmidt seconded the motion to approve the June 2020 financial reports, and the March, May, and June credit card transaction report. Upon roll call the motion passed unanimously.*

**Announcements.**

*Tuesday, August 11, 2020 – Regular BZA Meeting at 6:00 PM*

*Tuesday, August 11, 2020 – Regular Zoning Commission Meeting at 7:00 PM*

*Wednesday, August 12, 2020 –Board of Trustees Regular Meeting at 6:00 PM (Executive Session at 6:00 PM, followed by a Work Session at 6:30 PM, and a General Session at 7:00 PM).*

**Additional Items.** None.

**Executive Session.** None.

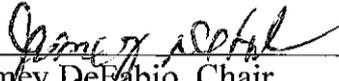
*Twinsburg Township Board of Trustees – Regular Meeting*

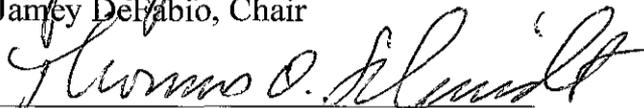
*Wednesday, July 8,*

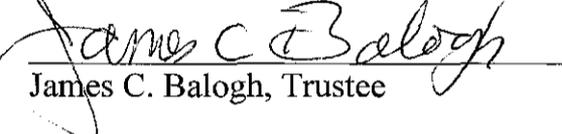
*2020*

**Adjournment.** *Hearing no further business, Mr. DeFabio moved and Mr. Balogh seconded the motion to adjourn the meeting at 7:25 PM. Upon a roll call the motion passed unanimously.*

BOARD OF TOWNSHIP TRUSTEES

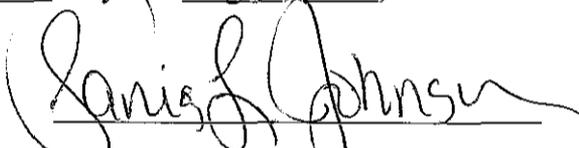
  
\_\_\_\_\_  
Jamey DeFabio, Chair

  
\_\_\_\_\_  
Thomas O. Schmidt, Vice Chair

  
\_\_\_\_\_  
James C. Balogh, Trustee

CERTIFICATION

I, the undersigned, do hereby certify that the foregoing is a true and correct copy of the Minutes adopted by the Board of Trustees of the Township of Twinsburg, County of Summit, State of Ohio, at a meeting held on the 12<sup>th</sup> day of August, 2020, and that I am duly authorized to execute this certification.

  
\_\_\_\_\_  
Tania L. Johnson, Fiscal Officer