

*Twinsburg Township Board of Trustees – Regular Meeting*

*Wednesday, June 10,*

*2020*

Chair DeFabio called the meeting to order at 6:30 PM and noted that the meeting was being video recorded, and that a copy of the recording will be available for public inspection at the Township offices. *Because Township Hall remains closed to the public due to COVID-19, public attendance at the meeting cannot be permitted. The meeting will, however, be live streamed on the Township website, and the public is encouraged to access the meeting on the Township website's Live Stream web page, [www.twinsburgtwp.com/livestreamingvideopage.aspx](http://www.twinsburgtwp.com/livestreamingvideopage.aspx), and to provide comments as outlined below. All documents are on file and available for public inspection.*

Fiscal Officer Tania Johnson called the roll. Present were Chair Jamey DeFabio and Trustee Jim Balogh. Vice Chair Tom Schmidt was absent. Township Manager Rob Kagler was also present.

***Executive Session.*** None.

***Work Session.***

*Mr. DeFabio convened the work session at 6:31 PM, with all members present.*

**Reports.**

Mr. Kagler, said on behalf of the Sheriff's Office, that they thank the residents for continued cooperation during the current situation. Incidents are down, and in June they have resumed an increase in their targeted enhanced traffic enforcement program.

Mr. Kagler update the Board on COVID-19. The Township has worked on acquiring various minor PPE equipment. They are looking into dividers for office spaces and adjusted operations, including the number of staff per vehicle and in certain locations. Staff has returned to full schedule in the office and field with regular hours this week. He will be asking for a retroactive motion to return services. The staff did a fantastic job, both administration and service, in terms of making sure that all concerns were addressed.

The BZA met for a special meeting on May 26, 2020 where they considered three applications, on Oxford Street, Anthony Lane, and Stow Road, which were all approved. The BZA will be having another special meeting on Monday, June 29, 2020 to consider one application for a variance on Ravenna Road. On June 2, 2020 we were to have meetings of the Water District and JEDD Board. The Water District did meet, with a reduced number of members present, and the JEDD Board meeting was cancelled. The next JEDD Board meeting will be in September.

Mr. Kagler reminded the residents that the trash and recycling services is back to normal. Kimble had issued a request to residents to hold back certain bulk items, and residents were accommodating to the request. Kimble has returned to full service, and there was an issue with collections this week with yard waste. They were back out today to collect in certain areas that were not collected. Mr. Kagler encouraged residents, if there are any concerns, to call the Township and not Kimble. The Township will intercede and get resolution as needed. The Township is working on residents' behalf.

The Branch Chipping service was suspended in May due to COVID-19, and after working with the Service Department they resumed in June, and it went according to schedule. Questions can be directed to Township Hall.

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The Community Gardens, on Twinsburg Road and the Twinsburg Heights neighborhood, are both open, although slightly late. Plots are available in both locations, for new gardeners and existing gardeners who would like additional space.

Mr. Kagler spoke of the recreation centers and said that they have re-opened. Applications are being processed again, and any residents who wish to apply can do so. Over the last several weeks, we have installed a “drop-box” out front of Township Hall to accommodate the limitations of Township Hall not being open to the public at this time.

Heights Phases 14 and 15 began on June 1, 2020 and notices were sent out by the contractor to the residents. The notices include numbers to call with questions and/or emergencies. There have been some questions and concerns, and if anyone has questions, they can call Township Hall. Residents are also encouraged to speak with the construction manager on site.

Approximately three months ago, a County-proposed environmental special assessment district proposal was reviewed. It was a way for businesses and potentially residents to do environmental projects financed through the Summit County Port Authority. The County has asked for an update, and Mr. Kagler said that he would discuss with the Board and forward to Attorney Schrader to review. He would like to have it brought before the Board in July for action.

Mr. Kagler talked of interest in people, as well as teams and leagues, using the new baseball field. Most have been from outside the community, and he has informed people that the Township has not committed it to use by a specific party. They are working with the Twinsburg Baseball League to see if anything can be done, then seek input from Township residents, and then have the Board take action. He has received a tentative proposal from the TBL and will forward to the Board for review. They ask for use of the field on Monday/Wednesday and Saturday only on occasion. They offer to the Township the maintenance of the field once per week, ten free scholarships for registration fees for TBL with an average value of \$125, and then run a summer skills clinic in July/August for Township children. Discussions continued on use of the field, and seeking resident input. The Board talked about the automated Instant Connect system found on the Township website, [www.twinsburgtwp.com](http://www.twinsburgtwp.com), at the bottom of the home page. People can register for notices for general information, emergencies, etc., and can register phone numbers, emails, or text messages. It is completely voluntary, and residents can contact Township Hall with any questions.

Fiscal Officer Johnson welcomed everyone back and is glad everyone is safe and healthy. The Board has received the May 2020 bank reconciliation reports, as well as the payment register for May totaling \$271,321.06.

**Trustee Reports.**

Jim Balogh – glad to move forward with the Heights Road Reconstruction Program. By the completion of these phases we will be getting near the end.

Mr. Balogh thanked everyone in the Township for helping his neighbor connect to public water on Ravenna Road. It was exemplary help in getting reconnected to water.

On May 28, 2020 he was invited to attend the AMHA regular board meeting. It was a good meeting, and he was glad so share some of our observations with Pinewood Gardens. He learned of their Community Funding Program and hopes that it can help for our neighborhood programs.

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Jamey DeFabio – asked Mr. Kagler of the status of the proposed AMHA bill. Mr. Kagler said there has been no action. Mr. Kagler spoke of the proposed bill that would have the potential to provide the Township with a seat on the Board of AMHA. Discussions on the proposed bill continued.

Spoke of the recreation centers re-opening and that there are limited hours. He encouraged residents to check with the facilities on changes made.

The Kimble trash pick-up has some concerns. He has seen that people are putting out mattresses and box springs, and they are not wrapped. Mr. Kagler said any type of upholstered items needs to be fully wrapped before Kimble will pick-up items. If there are large items, it helps to contact Township Hall beforehand so that we can alert Kimble and advise of any special arrangements that need to be made. Fiscal Officer Johnson talked about advising residents of these changes and using Instant Connect. Discussions continued.

**Discussion Items.** *None.*

**General Session.**

*Chair DeFabio convened into the General Session at 7:05 PM. Fiscal Officer Tania Johnson called the roll. Present were Chair Jamey DeFabio and Trustee Jim Balogh. Vice Chair Tom Schmidt was absent. Township Manager Rob Kagler was also present. Chair DeFabio then led all present in the pledge of allegiance.*

**Minutes.**

*Mr. DeFabio moved and Mr. Balogh seconded the motion to approve the minutes of the Wednesday, May 13, 2020 regular meeting. Upon roll call the motion passed unanimously.*

**Old Business.** *None.*

**Unfinished Business.** *None.*

**Resident Comments.** *Written comments will be considered at the meeting, provided that they are received not later than 4:00 PM on the date of the meeting. Written comments may be submitted via email to [info@twinsburgtwp.com](mailto:info@twinsburgtwp.com), fax to (330) 963-6816 or mail to 1790 Enterprise Parkway, Twinsburg, OH 44087.*

**New Business.**

*Mr. DeFabio moved and Mr. Balogh seconded the motion to approve Resolution #26-20 titled, “A Resolution to accept Coronavirus Relief Distribution Funds received by the County of Summit pursuant to Senate Bill 310, to make affirmations pursuant to the requirements of that legislation, and declaring an emergency.” Mr. Kagler said this is part of the CARES Act, where the State will distribute money to the counties, and the counties then distribute to the local governments. A fund must be created to receipt the money and use the funds for COVID-19 related expenses. It will be subject to audit. Mr. Kagler said he does not know the amount to be received, but the County will be sending money to the Township. The resolution is required to receive the funds. Upon roll call the motion passed unanimously.*

*Mr. DeFabio moved and Mr. Balogh seconded the motion to approve Resolution #27-20 titled, “A Resolution to approve appropriations (supplementals) for the fiscal year ending December 31, 2020 (\$105,418.00 net increase).” Mr. Kagler reviewed the changes before the Board. Upon roll call the motion passed unanimously.*

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*Mr. Balogh moved and Mr. DeFabio seconded the motion to approve Resolution #28-20 titled, “A Resolution to approve various Township obligations for the fiscal year ending December 31, 2020 (\$737,606.31 additional).” Mr. Kagler reviewed the purchases before the Board. Mr. Balogh asked about the salt purchase, and Mr. Kagler reviewed the process with the CUE commitment. Upon roll call the motion passed unanimously.*

*Mr. Balogh moved and Mr. DeFabio seconded the motion to approve Resolution #29-20 titled, “A Resolution to authorize various then and now commitments (\$8,323.89).” Mr. Kagler reviewed the purchases before the Board. Upon roll call the motion passed unanimously.*

*Mr. DeFabio moved and Mr. Balogh seconded the motion to approve the May 2020 financial reports. Upon roll call the motion passed unanimously.*

**Announcements.**

*Monday, June 29, 2020 – Board of Zoning Appeals Special Meeting at 6:00 PM (this meeting will be live streamed on the Township website)*

*Tuesday, July 7, 2020 – Board of Zoning Appeals Regular Meeting at 6:00 PM (this meeting will be live streamed on the Township website)*

*Tuesday, July 7, 2020 – Zoning Commission Regular Meeting at 7:00 PM (this meeting will be live streamed on the Township website)*

*Wednesday, July 8, 2020 – Board of Trustees Regular Meeting at 6:00 PM (Executive Session at 6:00 PM, followed by a Work Session at 6:30 PM, and a General Session at 7:00 PM) (this meeting will be live streamed on the Township website).*

**Additional Items.**

*Mr. DeFabio moved and Mr. Balogh seconded the motion to approve retroactive to Monday, June 8, 2020, to acknowledge the request for employees to return to work in-office and in-field, and vacating the prior work from home request. Upon roll call the motion passed unanimously.*

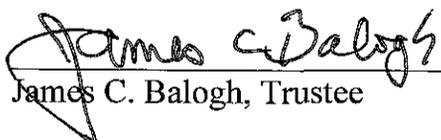
**Executive Session.** None.

**Adjournment.** *Hearing no further business, Mr. DeFabio moved and Mr. Balogh seconded the motion to adjourn the meeting at 7:20 PM. Upon a roll call the motion passed unanimously.*

BOARD OF TOWNSHIP TRUSTEES

  
\_\_\_\_\_  
Jamey DeFabio, Chair

  
\_\_\_\_\_  
Thomas O. Schmidt, Vice Chair

  
\_\_\_\_\_  
James C. Balogh, Trustee

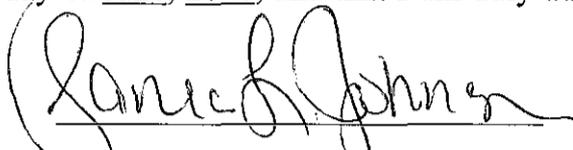
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CERTIFICATION

I, the undersigned, do hereby certify that the foregoing is a true and correct copy of the Minutes adopted by the Board of Trustees of the Township of Twinsburg, County of Summit, State of Ohio, at a meeting held on the 10<sup>th</sup> day of June, 2020, and that I am duly authorized to execute this certification.



Tania L. Johnson, Fiscal Officer