

Twinsburg Township Board of Trustees – Regular Meeting

Wednesday, May 13,

2020

Chair DeFabio called the meeting to order at 6:30 PM and noted that the meeting was being video recorded, and that a copy of the recording will be available for public inspection at the Township offices. *Because Township Hall remains closed to the public due to COVID-19, public attendance at the meeting cannot be permitted. The meeting will, however, be live streamed on the Township website, and the public is encouraged to access the meeting on the Township website's Live Stream web page, www.twinsburgtwp.com/livestreamingvideopage.aspx, and to provide comments as outlined below. All documents are on file and available for public inspection.*

Township Manager Rob Kagler called the roll. Present were Chair Jamey DeFabio and Trustee Jim Balogh. Vice Chair Tom Schmidt and Fiscal Officer Tania Johnson were absent. Township Manager Rob Kagler was also present.

Executive Session. None.

Work Session.

Mr. DeFabio convened the work session at 6:31 PM, with all members present.

Reports.

Mr. Kagler, said on behalf of the Sheriff's Office, they thank the residents for continued cooperation during the current situation. Due to residents respecting the orders to stay at home, there have been minimal police-related issues. The only exception is that there is a slight increase in domestic incidents, due to people being at home. The Sheriff's office reported they are still doing check-ins with seniors, and conducting them by phone. They have resumed targeted traffic enforcement, and completed 16 hours in the Township. For reference, the School District will be conducting a parade through the community on May 31st, and will drive through the City, Village, and Township. Mr. DeFabio said that the school board members and principals are all out delivering signs to the graduates.

Mr. Kagler said that the March and April financial reports are before you for approval. Everything rolled over successfully. Despite the covid-19 situation, all necessary transactions are proceeding in a timely manner. Relating to the Township audit, the work is ongoing by the IPA of the State, and the on-site visit is pending.

Trustee Reports.

Jim Balogh – said that he has drove around the Township, and there seems to be a large number of Township businesses still in operation.

Jamey DeFabio – None.

Discussion Items.

Mr. Kagler reported that since March 23, 2020 the staff has been working at home, or in the office and on reduced hours, on call, or remotely. Since winter ended and spring has begun, the hours have begun to ramp up and the staff has been flexible. We are doing everything we can to respond to questions, comments, or concerns as we receive them. We have tried to minimize any delays that have resulted due to the inconvenience of stay at home operations.

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He has been monitoring the Governor's orders, and we have received a lot of calls about the community gardens. They are not prohibited, and we are planning to proceed with using the gardens. We will try to have them open by Memorial Day. Regarding branch chipping, the May services were suspended due to logistics with having multiple personnel in one location, however we plan to start with the June 8th pick-up. We appreciate residents' patience.

The recreation center program is on hold while centers are still closed. Once they open and guidance is provided, we will begin accepting applications. Safety Town(ship) has been put on hold until we hear about the Governor's announcement on day camps.

Mr. Kagler spoke of the mowing season and Township properties. We will be resuming Township parcels in the next week or two, depending on the weather. We have had a lot of rain.

Mr. Kagler spoke of the dump truck auction that was scheduled, and it was suspended when the stay at home order began. Once things settle, we would like to move forward with selling the truck. We previously spoke of reducing the fleet and may sell and then not buy until next year.

Trash and recycling collection were reduced during the stay at home order, that is now back to normal. On April 24th the restrictions were lifted, and service returned back to normal. The Township's hauler, Kimble Companies, provided the shortest period of restrictions compared to surrounding communities. If residents have any questions, they can call Township Hall.

Regarding meetings, for the past several months we have been working on the live-streaming. The technology is now in place, and this is the first meeting that we are live-streaming. It is currently on the Township website. We are also working on the ability to live stream virtual meetings, and with Township Hall being closed to the public, provided that the public can see and hear the meeting while it is recording. Future meetings will move forward.

Mr. Kagler spoke of the fund forecasts, and how covid-19 has affected the financial assumptions. He is hoping to have revised numbers in the next month, and he is expecting a drop in the JEDD revenues.

Mr. Kagler passed along information to anyone watching, now that there are more sidewalks, and the opportunity to walk dogs, for people to be courteous and obey the law to clean up after your pets.

Mr. Kagler asked for a motion regarding the retroactive provisions in place regarding staff.

Mr. Balogh spoke of the Twinsburg Road community garden fence being damaged. Mr. Kagler said that one of the purchase orders on the agenda is related to the repairs on the fence.

Mr. Kagler then reviewed the resolutions on the agenda, including an amendment to medical insurance due to employee coverage, reallocations/supplemental appropriations, purchase orders, then and now purchase orders, and a motion to advertise for bids for the Township lobby improvements. Mr. Kagler further discussed the proposed improvements.

General Session.

Chair DeFabio convened into the General Session at 6:57 PM. Township Manager called the roll, with Vice Chair Schmidt and Fiscal Officer Johnson absent. Chair DeFabio then led all present in the pledge of allegiance.

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Minutes.

Mr. DeFabio moved and Mr. Balogh seconded the motion to approve the minutes of the Wednesday, March 11, 2020 regular meeting. Upon roll call the motion passed unanimously.

Old Business. None.

Unfinished Business. None.

Resident Comments. *Written comments will be considered at the meeting, provided that they are received not later than 4:00 PM on the date of the meeting. Written comments may be submitted via email to info@twinsburgtwp.com, fax to (330) 963-6816 or mail to 1790 Enterprise Parkway, Twinsburg, OH 44087.*

New Business.

Mr. DeFabio moved and Mr. Balogh seconded the motion to approve Resolution #59-19 As Amended #2 titled, “A Resolution to purchase 2019-2020 medical insurance coverage for elected officials and eligible employees from Medical Mutual Insurance and hire Burnham & Flower for health reimbursement account management services (\$9,506.941 additional). Upon roll call the motion passed unanimously.

Mr. Balogh moved and Mr. DeFabio seconded the motion to approve Resolution #23-20 titled, “A Resolution to approve appropriations (supplementals) for the fiscal year ending December 31, 2020 (\$365,369.59 net increase).” Upon roll call the motion passed unanimously.

Mr. DeFabio moved and Mr. Balogh seconded the motion to approve Resolution #24-20 titled, “A Resolution to approve various Township obligations for the fiscal year ending December 31, 2020 (\$397,347.40 additional).” Upon roll call the motion passed unanimously.

Mr. Balogh moved and Mr. DeFabio seconded the motion to approve Resolution #25-20 titled, “A Resolution to authorize various then and now commitments (\$10,606.33).” Upon roll call the motion passed unanimously.

Mr. DeFabio moved and Mr. Balogh seconded the motion to advertise for bids for the Twinsburg Township Lobby. Mr. Kagler said that these plans include replacing the doors, putting in place a window, and addressing climate issues and security concerns. Upon roll call the motion passed unanimously.

Mr. DeFabio moved and Mr. Balogh seconded the motion to approve the March & April 2020 financial reports. Upon roll call the motion passed unanimously.

Announcements.

Tuesday, May 26 2020 – Board of Zoning Appeals Special Meeting – at 6:00 PM (this meeting will be live streamed on the Township website)

Tuesday, June 2, 2020 – Twinsburg Township Water District Regular Meeting at 6:00 PM

Tuesday, June 2, 2020 – JEDD Board Regular Meeting at 7:00 PM – at Township Hall

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Wednesday, June 10, 2020 – Board of Trustees Regular Meeting at 6:00 PM (Executive Session at 6:00 PM, followed by a Work Session at 6:30 PM, and a General Session at 7:00 PM).

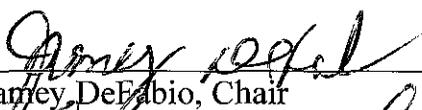
Additional Items.

Mr. DeFabio moved and Mr. Balogh seconded the motion to approve retroactive to Monday, March 23, permission for Township employees to work from home with minimal in-office and on-duty hours, either as scheduled or as needed, with compensation to continue as authorized in the organizational resolution and to continue until such time as the stay at home order is lifted and the Board takes further action. Upon roll call the motion passed unanimously.

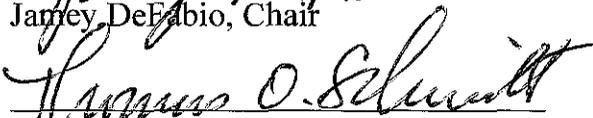
Executive Session. None.

Adjournment. *Hearing no further business, Mr. DeFabio moved and Mr. Balogh seconded the motion to adjourn the meeting at 7:05 PM. Upon a roll call the motion passed unanimously.*

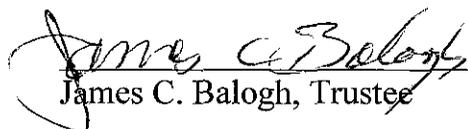
BOARD OF TOWNSHIP TRUSTEES



Jamey DeFabio, Chair



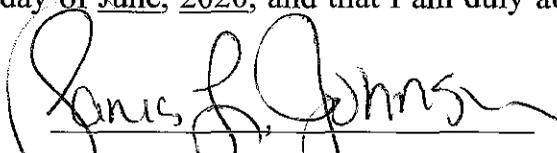
Thomas O. Schmidt, Vice Chair



James C. Balogh, Trustee

CERTIFICATION

I, the undersigned, do hereby certify that the foregoing is a true and correct copy of the Minutes adopted by the Board of Trustees of the Township of Twinsburg, County of Summit, State of Ohio, at a meeting held on the 10th day of June, 2020, and that I am duly authorized to execute this certification.



Tania L. Johnson, Fiscal Officer