

Twinsburg Township Board of Trustees – Regular Meeting

Wednesday, March 11,

2020

Vice Chair Schmidt called the meeting to order at 6:08 PM and noted that the meeting was being video recorded, and that a copy of the recording will be available for public inspection at the Township offices.

Township Manager Rob Kagler called the roll. Present were Vice Chair Tom Schmidt and Trustee Jim Balogh. Chair Jamey DeFabio and Fiscal Officer Johnson were absent. Township Manager Rob Kagler was also present.

Executive Session.

Mr. Schmidt moved and Mr. Balogh seconded the motion to convene into executive session to consider the employment of a public employee per ORC §121.22(G)(1); and to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest, per ORC §121.22(G)(2). Upon roll call the motion passed unanimously at 6:09 PM.

Mr. Schmidt moved and Mr. Balogh seconded the motion to recess the executive session, where no decisions were made and no action was taken. Upon roll call the motion to recess passed unanimously at 6:36 PM.

Mr. Schmidt moved to make Trustee Balogh Chair pro tempore for the remainder of the meeting. Mr. Balogh seconded the motion and upon roll call the motion passed unanimously.

Work Session.

Mr. Balogh convened the work session at 6:36 PM, with all members present.

Reports.

Deputy Maccarelli Summit County Sheriff's Department – reviewed the stats for the month of February 2020, and said that there were 9 total arrests and 30+ citations issued. Deputy Maccarelli reviewed several calls for service of the past few weeks. Deputy Maccarelli introduced Patrol Commander Sanchez to address concerns and questions on break-ins in the Twinsburg Heights neighborhood. Commander Sanchez said that at the last meeting they talked about additional measures to be taken, and those have been implemented. While they haven't caught anybody, there have been no additional break-ins. The program will continue as the weather gets warmer.

Mr. Kagler reported that he has been in contact with the School District and other officials regarding COVID-19, and the District has been keeping us well informed of its plans. As of yesterday, the Superintendent announced that there will be no school for students on Friday, March 14th but faculty will be in. The closure for Friday is not for medical reasons, it is for planning purposes.

Mr. Kagler said that Fiscal Officer Johnson is out ill this evening. She did complete the January 2020 and February 2020 financial reports. Both require motions for Board approval. Work on the 2019 audit has commenced and staff is providing information to the auditors.

Trustee Reports.

Tom Schmidt - none

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Jim Balogh – attended the JEDD Board meeting earlier this month as well as the Western Reserve Cable Consortium annual meeting.

Discussion Items.

Mr. Kagler discussed the 10-year Fund Forecast for the Police Fund, the three Fire, Fire/EMS, and Ambulance/EMS funds, and then the Road & Bridge, Gas Tax, and Motor Vehicle License funds. He said that each sheet includes revenues and expenditures, and the projections are based on trends. The first page reviews revenues and expenditures and beginning and ending fund balances. Mr. Kagler said that the bottom line and transfer-in line items are the most importance. He further discussed the Fire and Fire/EMS reports and said that the fund balance has been building, and that next year will be the first time in 20 years that the expenditures will exceed revenues. There are no transfers-in, and there is no need to go back to voters for Fire and Fire/EMS Services for the foreseeable future.

Next Mr. Kagler reviewed the Police Fund Forecast and said that there are several levies for the fund, and in past years the Township has had to transfer in to keep the fund afloat. Levies from 2011 and 2018 have helped to keep transfers-in low. Mr. Kagler continued discussing expenditures and contract costs, and said that the fund balance will continue to increase for two years, and he does not anticipate a new police levy to be needed for several years.

The Road & Bridge funds includes property taxes and transfers-in from the General Fund. The first voted Road & Bridge levy was passed in 2016, and that helped to cut substantial transfers-in from the General Fund, and increased in the road program budget for repairs and maintenance. Going forward, transfers-in will be going up over the next several years to maintain the target fund balance. It is not sustainable, and in 2024 additional revenues would be needed. Mr. Kagler talked about ways to control costs with the Service Department and discussed changing the vehicle replacement program with the option to sell two trucks this year and only buy one. Discussions continued on delaying a levy and building fund balances.

Mr. Kagler said the Ventrac is a large mower machine that is used for clearing sidewalks in the JEDD area, but also includes additional attachments that are used for rough mowing the landfill and various lots and parcels of land. The machine has reached its useful life, and there are two motions on the agenda to send the unit to auction and purchase a new unit. The current equipment is about ten years old.

The County Engineer did go out to bid on the asphalt portion of the road program, and the estimate was under \$200,000.00, and the bid amount for our portion of the asphalt work is slightly higher. He anticipates approval of purchase orders at the next board meeting.

Mr. Kagler then reviewed the agenda items before the Board. This includes permanent appropriations, purchase orders, then and now purchase orders, and the award of the Heights Phases 14 and 15 road improvements that went out to bid. Mr. Kagler reviewed the bids and said that the engineers have recommended awarding to Tri Mor for both phases, and he is comfortable that we can do both phases this year. This would be funded with cash, while making debt payments on loans secured for previous road projects. The bids came in 20% lower than the engineer's estimate.

General Session.

Trustee Balogh convened into the General Session at 6:52 PM. Township Manger called the roll, with Chair Schmidt and Fiscal Officer Johnson absent. Trustee Balogh then led all present in the pledge of allegiance.

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Minutes.

Mr. Balogh moved and Mr. Schmidt seconded the motion to approve the minutes of the Wednesday, February 12, 2020 regular meeting. Upon roll call the motion passed unanimously.

Old Business.

Mr. Balogh moved and Mr. Schmidt seconded the motion to approve the January 2020 financial reports. Upon roll call the motion passed unanimously.

Unfinished Business. *None.*

Resident Comments. *Residents must identify themselves by name and address and be recognized by the Chair prior to speaking; comments will be limited to 5 minutes each and must be addressed to the Board of Trustees.*

Janina Jones – 1863 Case – asked for follow up on contacting the City for signage at the corner of Hadden Road and Wilcox Drive and to see if the City would add additional signage. She discussed serious issues with traffic and recent close calls. Ms. Jones then asked about a cul-de-sac and where it would be.

Holly Cameron – 1999 Oxford – has been working with Mr. Kagler about permitting issues. She wanted to make sure that they were scheduled for the April meeting.

Nathion Jones – 1863 Case – asked about the phases 14 & 15 work to be done and also asked about a fence at the Whitestone property.

Avery Martin – 2017 Buchtel – said that Twinsburg and Macedonia have a carnival or fair and asked why the Township doesn't do something. He was thinking of ways to help Ms' D run her project. He thought a food truck event or something like that would be good for the community. Mr. Martin then spoke of property and four lots behind him. He said that his son is in the military and asked about how it would affect the property, could he sell it, is there a time limit on how long before he can sell the property?

Dwight Mosley – 1971 Stanford – recently purchased property from the Township and discussed the paperwork that he was to sign and the revisions. He said he is buying property and you are telling me what I can or can't do with it. Mr. Mosley continued asking about property purchases and restrictions. He asked for an explanation of what they can and can't do with the property.

Nathion Jones – 1863 Case – he spoke of property with houses owned by Habitat for Humanity and if they lose that house, the house goes back to the Township. That is what Mr. Mosely is saying.

Mr. Balogh answered Ms. Jones questions regarding signage at the intersection of Hadden and Route 82. Mr. Kagler said he has had contact with the City Engineer, and made the concerns and requests, but has not received a satisfactory response. He is in the process of scheduling a meeting with the Mayor to go over these things. The intersection is in the City, and the City and State have a dual jurisdiction. Hopefully he will get somewhere with the Mayor as previous meetings with the Mayor have been productive.

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Mr. Kagler talked about the proposed cul-de-sac. Heights Phase 14 is the western last block of Rugby Street from Harvard to the dead end. Originally it was designed to have a connector street and was redesigned for a cul-de-sac that goes off to the left on two lots owned by the Township, similar to the cul-de-sac built on the other end of Rugby Street. Phase 15 is the western block of Buchtel Street from Harvard to the dead end. That cul-de-sac will be just before the last house on the right, where an existing house that the Township owns will be demolished. It will provide a suitable ending for the street, will not provide connectors, and assist trash vehicles and service vehicles with turning around.

Mr. Kagler said that Ms. Cameron's application is being scheduled for the April Board of Zoning Appeals meeting. The Township is having the adjacent property surveyed, so that will assist with her zoning request.

Mr. Kagler has talked to Fiscal Officer Johnson and gone back through the minutes and have not found any conditions imposed on the Whitestone property in reference to any requirements for dust or watering down. By best practices they should, and the Township is in a position from a performance standard to enforce that. He will be in touch with them directly.

Mr. Kagler asked residents to contact Township Hall and our Code Enforcement Officer is watching for various things. The best eyes and ears would be the residents, and if you see or hear anything to let the Township know as soon as possible. Separately, he has reached out to Ohio Rail Development Commission about a sound wall on the south of Stanford Street. He also envisions talking to the State Representative or State Senator.

Mr. Martin had asked about the lots next to him, and Mr. Kagler said that Mr. Martin is on the list to contact regarding offers for side lots. He will have answers to his specific questions. Properties are sold as side lots to residents that they join with their properties. Mr. Kagler said that the suggestions for events is a great suggestion. The Township did contribute to the reunion event several years ago. There are different things that could be done. Mr. Schmidt said that Mr. Alonso Lamon has a lot of input and information on what was done for the bicentennial event. He said there is a woman's group that may be interested in doing something and that they would be coming to the Township or him directly for a donation or support.

Avery Martin – 2017 Buchtel – he said that he was thinking of a first annual Twinsburg Township event, like a rib burn off or food truck, there is plenty of room at the property. It hasn't been done here, and this could include surrounding communities to put Twinsburg Township on the map.

Nathion Jones – 1863 Case – said that it would be a nice thing to do and suggested asking the community. Mr. Jones talked about land being tied to the house and how you could take it back.

Mr. Kagler addressed Mr. Mosley's comments on land. They brought a concern to his attention, and he addressed it. He had a conversation with the Township Attorney and raised a concern to fix the language. The policies tie in to their property and others. Mr. Kagler said it is a learning process for everyone along the way, and he appreciates their feedback and comments. Mr. Kagler talked about amending the policies to remove the reversion clause, and the intent is to have property owner occupied and maintained. Discussions on property restrictions continued.

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Dwight Mosley – 1971 Stanford – asked what they can use the land for? Mr. Kagler said that once it is joined to your property it becomes part of your property. It can be used as single family residential. You can have accessory structures, and there are restrictions on accessory structures. Mr. Kagler reviewed zoning procedures and suggestions for splitting lots.

New Business.

Mr. Balogh moved and Mr. Schmidt seconded the motion to approve Resolution #19-20 titled, “A Resolution to approve permanent appropriations for the fiscal year ending December 31, 2020 (\$2,455,204.33 net increase). Mr. Kagler reviewed the temporary vs. permanent appropriations changes in the general fund and the Heights Phases 14 & 15 projects. Upon roll call the motion passed unanimously.

Mr. Balogh moved and Mr. Schmidt seconded the motion to approve Resolution #20-20 titled, “A Resolution approve various Township obligations for 2020, where the annual amount in favor of a vendor is anticipated to exceed \$7,500.00 (\$458,828.16 additional).” Upon roll call the motion passed unanimously.

Mr. Balogh moved and Mr. Schmidt seconded the motion to approve Resolution #21-20 titled, “A Resolution to authorize various then and now commitments (\$5,992.43 additional).” Upon roll call the motion passed unanimously.

Mr. Balogh moved and Mr. Schmidt seconded the motion to approve Resolution 22-20 titled, “A Resolution to hire Tri Mor Corporation for the Twinsburg Heights Allotment Road Reconstruction Project Phases 14 & 15 (\$1,235,575.00).” Upon roll call the motion passed unanimously.

Mr. Balogh moved and Mr. Schmidt seconded the motion to declare the 2010 Ventrac as surplus equipment and no longer needed by the Township pursuant to ORC 505.10. Upon roll call the motion passed unanimously.

Mr. Balogh moved and Mr. Schmidt seconded the motion to allow the listing of the surplus 2010 Ventrac on Govdeals.com for sale, in accordance with ORC 505.10. Upon roll call the motion passed unanimously.

Mr. Balogh moved and Mr. Schmidt seconded the motion to approve a request by Twinsburg VFW to use the Township Square on Monday, May 25, 2020 from 8:00 AM to 1:00 PM for the annual Memorial Day Parade and Services. Upon roll call the motion passed unanimously.

Mr. Balogh moved and Mr. Schmidt seconded the motion to approve the February 2020 financial reports. Upon roll call the motion passed unanimously.

Announcements.

Tuesday, March 17, 2020 – Election Day – Polling Hours 6:30 A.M – 7:30 P.M. – Township Hall Closed

Tuesday, April 7, 2020 – BZA Regular Meeting at 6:00 PM

Tuesday, April 7, 2020 – Zoning Commission Regular Meeting at 7:00 PM

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Wednesday, April 8, 2020 –Board of Trustees Regular Meeting at 6:00 PM (Executive Session at 6:00 PM, followed by a Work Session at 6:30 PM, and a General Session at 7:00 PM).

Additional Items.

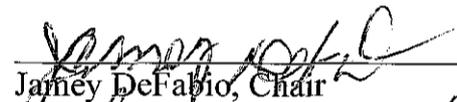
Mr. Balogh moved and Mr. Schmidt seconded the motion to approve Resolution #66-19 As Amended titled, "A Resolution to approve an agreement with Gregory Brown to sell 0.2376+/- acres of land located at [no address] Stanford Street (Parcel Nos. 6200020 and 6200398) in Twinsburg Township (\$0.00)." Upon roll call the motion passed unanimously.

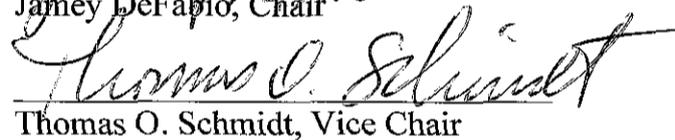
Mr. Balogh moved and Mr. Schmidt seconded the motion to advertise for temporary/seasonal summer help. Upon roll call the motion passed unanimously.

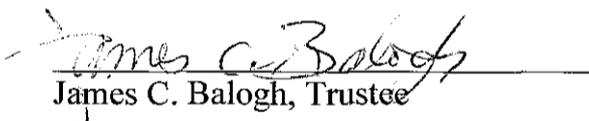
Executive Session. None.

Adjournment. *Hearing no further business, Mr. Balogh moved and Mr. Schmidt seconded the motion to adjourn the meeting at 7:34 PM. Upon a roll call the motion passed unanimously.*

BOARD OF TOWNSHIP TRUSTEES

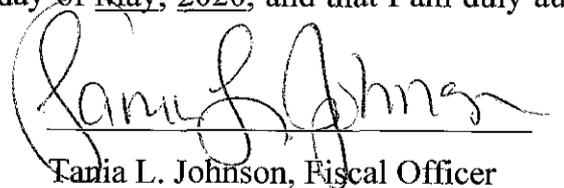

Jamey DeFabio, Chair


Thomas O. Schmidt, Vice Chair


James C. Balogh, Trustee

CERTIFICATION

I, the undersigned, do hereby certify that the foregoing is a true and correct copy of the Minutes adopted by the Board of Trustees of the Township of Twinsburg, County of Summit, State of Ohio, at a meeting held on the 13th day of May, 2020, and that I am duly authorized to execute this certification.


Tania L. Johnson, Fiscal Officer