

*Twinsburg Township Water District Board of Trustees
Regular Meeting*

Tuesday, March 3,

2020

Chair Gordon called the meeting to order at 6:04 PM and noted that the meeting was being video-recorded, and that a copy of the recording will be available for public inspection at the Township offices.

Mr. Kagler called the roll. Present were Dave Micka, Steve Sciortino, Karen Baker, Rich Bissell, Dan Richner, and Andrew Gordon. Don Marshall was absent. TTWD Administrator Rob Kagler was also present. Mr. Gordon led all present in the pledge of allegiance.

Swearing in of New and Reappointed Members.

Mr. Sciortino swore in Andrew Gordon as a Regular Member of the Twinsburg Township Water District, with a term ending December 31, 2024.

Mr. Gordon swore in Steve Sciortino as an Alternate Member of the Twinsburg Township Water District, with a term ending December 31, 2020.

Mr. Gordon swore in David Micka as an Alternate Member of the Twinsburg Township Water District, with a term ending December 31, 2020.

Reading and Disposal of Unapproved Minutes.

Mr. Richner moved and Mr. Bissell seconded the motion to approve the meeting minutes of the December 3, 2019 regular meeting. Upon roll call the motion passed unanimously.

Reports.

Mr. Bissell reviewed the Treasurer's Report for November 2019 and said that the Capital Fund balance is \$44,000.00, and the Escrow Fund has no activity with a \$0.00 balance. The Operating Fund shows a balance of \$273,021.94 as of the end of the month. All accounts have been reconciled for the month. For December 2019, the Capital Fund remained at \$44,000.00, and the Escrow Fund has a \$0.00 balance. The Operating Fund had a balance of \$283,612.11 as of the end of the December 31, 2019. All accounts have been reconciled for the month. For January 2020, the Capital Fund remains at \$44,000.00, and the Escrow Fund balance at \$0.00. The Operating Fund has a balance of \$294,705.19 as of the end of the month. All accounts have been reconciled.

Mr. Kagler then reviewed the agenda items before the Board including a resolution for an increased appropriation budget, and a resolution for a then and now purchase order for prior year engineering services. The remainder of the agenda covers approval of monthly financial reports, and the annual financial report. Mr. Kagler discussed the annual filing that will be included in next year's audit report. The District's 10-year operating fund forecast was also discussed.

Mr. Kagler said that he attended a Summit County Planning Commission meeting the prior week, and the Commission did approve a revised preliminary subdivision plan for the Retreat at Liberty Lakes, on Liberty Road at the Solon border. There will be 60 lots, and the developer will be moving forward with improvement plans. There will be some deposits for plan review coming in soon. Mr. Kagler said that the Blue Jaye Farm development has been moving forward with permits, and several homes have been built.

The District Engineer is still working on the GIS mapping project, and the Cleveland Water Consumption list is still being worked through.

**Twinsburg Township Water District Board of Trustees
Regular Meeting**

Tuesday, March 3,

2020

Discussion from the Public Attendees. *The Chair or other person presiding at a meeting may, at his or her sole discretion, recognize a speaker from the public attendees and permit the speaker to address the Board, with comments generally limited to five minutes each. The Chair has like authority to terminate the talk of a speaker at any time.*

Unfinished Business, per Agenda. *NONE*

New Business, per Agenda or Motion.

Mr. Richner moved and Mr. Micka seconded the motion to approve Resolution #03-20 titled, "A Resolution to approve the amendment 1 to the appropriation budget for the fiscal year, ending December 31, 2020 (\$1,258.00 net increase)." Upon roll call the motion passed unanimously.

Mr. Bissell moved and Mr. Sciortino seconded the motion to approve Resolution #04-20 titled, "A Resolution to authorize various then and now commitments (\$1,258.00)." Upon roll call the motion passed unanimously.

Mr. Sciortino moved and Mr. Micka seconded the motion to approve the TTWD Treasurer's Report – November 2019; December 2019; and January 2020. Upon roll call the motion passed unanimously.

Mr. Richner moved and Mr. Gordon seconded the motion to approve the 2019 TTWD Annual Financial Report. Upon roll call the motion passed unanimously.

Executive Session. *None.*

Additional Business, if applicable. *None.*

Mr. Richner asked about getting an interest bearing account for the capital funds. Mr. Kagler said that he needs to complete signatures and is working on getting certificates of deposit for the capital fund balance. Discussions on the operating fund continued.

Mr. Sciortino asked if the measures put into place, will get the District to where we need to be with funds. Mr. Kagler discussed the forecast report with the operating fund and the surcharge revenues. The future six-year projections do show a slight increase based upon additional housing, a ramp down of permit fees, and grants. Mr. Kagler reviewed fund balances and the Marwell loan remaining payments.

Announcements.

Tuesday, June 2, 2020 – Regular TTWD Board of Trustees Meeting at 6:00 PM.

Adjournment. *Hearing no further business Mr. Bissell moved and Mr. Richner seconded the motion to adjourn the meeting. Upon a voice count of all ayes the meeting adjourned at 6:27 PM.*


Andrew Gordon – Chair


Karen Baker – Secretary

Approved on: June 2, 2020